

PREVIOUS EMPLOYMENT (Most Recent First)

Company		Job Title		Phone ()	
Address					
Responsibilities					
From		To		Reason For Leaving	
Supervisors Name		May We Contact Your Previous Employer?		Yes <input type="checkbox"/> No <input type="checkbox"/>	

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How Did You Hear About Croft Trailer Supply?					
If by a Croft employee, what is the employees name?					

Hobbies and Interests

MARKETING & CREATIVES (Applicable Only If Applying For A Marketing Or Creative Position)

Proficient in? (Select All That Apply)	Adobe Photoshop <input type="checkbox"/>	Adobe InDesign <input type="checkbox"/>	Adobe Illustrator <input type="checkbox"/>
Web Development <input type="checkbox"/>	Social Media <input type="checkbox"/>	Microsoft Office <input type="checkbox"/>	App Development <input type="checkbox"/>
Typography <input type="checkbox"/>	Copy-writing <input type="checkbox"/>	Ad Development <input type="checkbox"/>	Other <input type="checkbox"/>
What is your strongest skill?			

DISCLAIMER & SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in release.

Signature	Date
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CROFT TRAILER SUPPLY, INC IS AN EQUAL OPPORTUNITY EMPLOYER

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— FOR OFFICE USE ONLY —

Starting Date		Starting Salary	
Position			
Full Time <input type="checkbox"/>	Part Time <input type="checkbox"/>	Memo	

CROFT, NEW CAREERS START HERE

CROFT TRAILER SUPPLY is a leader in the trailer and towing industry. Founded by George Croft in 1939, Croft now includes four service centers in the Kansas City Metro area and a distribution center that ships trailer and towing components worldwide. We sell new and pre-owned trailers, provide maintenance and repairs on trailers, and install hitches on vehicles.

Croft is a fast-paced environment that gives employees the opportunity to learn and grow with the company. Most positions are 8am-5pm, Monday through Friday. Benefits include: Medical, Dental, Paid Life Insurance, Flex Spending Account, 401K with 4% Employer Match, and Paid Time Off - Vacation, Sick and Holiday.

AVAILABLE POSITIONS

FULL TIME TRAILER SERVICE & HITCH TECHNICIANS

Responsibilities Include:

- Diagnose and repair/install mechanical trailer components including brakes, hubs and drums, wheels and tires, jacks, couplers, decking, axles and undercarriage parts
- Diagnose and repair/install electrical components on trailers and vehicles
- Perform routine preventative maintenance on trailers including repack bearings, inspecting undercarriage components, and Trailer DOT inspections
- Communicate directly with Service Advisor to provide labor and time estimates for repairs
- Occasional Mig welding
- Produce quality work that evidences pride of workmanship in an efficient manner
- Maintain the work space in a clean and organized manner
- Maintain an inventory of normal mechanical hand tools
- Ensure customer vehicles are returned to them as clean as they were prior to being serviced
- No tools needed

Qualifications:

- Previous Service Technician experience preferred, but will provide training to mechanically minded candidates
- Strong mechanical aptitude and troubleshooting skills
- Ability to learn new technology and repair/service procedures and specifications
- Effective reading, mathematical, and communication skills
- Deadline and detail oriented
- Ability to handle physical workload
- Strong problem solving and critical thinking skills
- Must have valid driver's license
- Must be legally able to work in the USA
- Self motivated and team player

FULL TIME COUNTER SALES REPRESENTATIVE

Responsibilities Include:

- Welcoming and identifying customer needs
- Learn how products are used and explain features and benefits of products and services
- Schedule service appointments
- Monitor inventory and ensure product is in stock
- Enter and process orders in an AS400 program
- Investigate and resolve customer complaints
- Process payments such as credit card, cash and check
- Using phones to help customers and take orders
- Selling top-of-the-line trailers, trailer parts and towing accessories

Qualifications:

- Good customer service skills to establish positive rapport with customers
- Professional appearance and attitude
- Ability to understand mechanical parts and how they work
- Detail oriented and fast learner
- Ability to multi-task and problem solve
- Good time management skills
- Strong written and verbal communication skills
- Ability to work in a team environment
- Previous experience in sales or customer service is a plus
- Bilingual is a plus



FULL TIME WAREHOUSE ASSOCIATE

Responsibilities Include:

- Accurately pull orders for shipping
- Prepare transfer to service locations
- Pack boxes for shipping nationwide
- Load delivery trucks

Qualifications:

- Strong communication skills
- Commitment to safety
- Detail oriented and self-motivated
- Regular and predictable attendance

- Ability to work as part of a team or individually with minimum supervision
- Ability to work in a fast-paced environment with repetitive motion
- Ability to lift, carry, push and pull objects up to 75 lb throughout a day
- Ability to stand, sit, stoop, climb, kneel and crouch occasionally throughout a day
- Walk on concrete surface frequently throughout a day
- Bilingual is a plus



CROFT TRAILER SUPPLY, INC

ATTN: HUMAN RESOURCES
PO BOX 300320
KANSAS CITY, MO 64130

Employment Application

APPLICANT INFORMATION

Last Name	First Name	M.I.	Date
Street Address		Apartment/Unit #	
Address Line 2	City	State	Zip
Phone	E-Mail Address		

Position Applied For	Desired Salary
Date Available?	Do you have a current drivers license? Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you legally authorized to work in the U.S.? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Have you ever worked for this company? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, when?	

EDUCATION	Name and Location of School	Number of Years Completed	Did You Graduate?	Subjects Studied / Degree
High School			Yes <input type="checkbox"/> No <input type="checkbox"/>	
College(s)			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Trade School / Other			Yes <input type="checkbox"/> No <input type="checkbox"/>	

MILITARY SERVICE Yes ☐ No ☐ if yes, please include in *previous employment* section

PROFESSIONAL REFERENCES

Full Name	Relationship
Company	Phone ()
Address	

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